

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: Sunderwati Mahila Mahavidyalaya, Bhagalpur

- Name of the Head of the institution: **Dr. Archana**
- Designation: **Prof-in-charge**
- Does the institution function from own campus: **Yes**
- Phone no./Alternate phone no.: 0641-2401231
- Mobile no.: 9431213264
- Registered e-mail: smcollegebgp@yahoo.co.in
- Alternate e-mail: iqac.smcollegebgp@gmail.com
- Address: Choti Khanjarpur, Bhagalpur-812001
- City/Town: Bhagalpur
- State/UT: Bihar
- Pin Code: 812001

2. Institutional status:

- Affiliated / Constituent: **TM Bhagalpur University**
- Type of Institution: Co-education/Men/Women: **Women**
- Location: Rural/Semi-urban/Urban: **Urban**
- Financial Status: **UGC 2f and 12 (B)**
(please specify)

- Name of the Affiliating University:
- Name of the IQAC, Co-ordinator: **Mrs. Mala Sinha**
- Phone no. : **0641-2401231, 9835767172**

Alternate phone no.

- Mobile: 9835767172
- IQAC e-mail address: **iqac.smcollegebgp@gmail.com**
- Alternate Email address: **smcollegebgp@yahoo.co.in**

3. Website address: www.smcollege.ac.in

Web-link of the AQAR: (Previous Academic Year):

<http://www.smcollege.ac.in/AQAR2017-18.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink: <http://www.smcollege.ac.in/AcademicCalender.doc>:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+	2.67	2004	from:2004 to:2009
2 nd	B+	2,67	2016	from:2016 to: 2021

6. Date of Establishment of IQAC: DD/MM/YYYY: 02/04/2009

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Regular meeting of IQAC	13.07.2018 24.01.2019	18
Timely submission of AQAR to NAAC		1500+1200

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements

- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
S.M. College Bhagalpur	RUSA	SHEC	2018	50,00000/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC: Yes

10. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....www.smcollege.ac.in

Yes/No Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * For students subselection feedback format standardized
- * Conducted Symposium/Workshop etc to promote quality, research and development
- * Organised soft skills and personality development programme for students
- * Collected feedback from various step holders and analysed.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NAAC accreditation	Re-accredited with B+ grade(C.G.P.A -2.67)
A common and specific format may be designed to collect the feedback from different stakeholders associated with this institution	Measures were taken to frame a common template to acquire the feedback of Stakeholders feedback –parents- Employer feedback-Alumni feedback.
To examine the number of Ph.D. holders	This initiative has thereby increased the number of Ph.D. holders in the academic year 2018-19

14. Whether the AQAR was placed before statutory body? Yes /No: **Yes**

Name of the Statutory body: Principal & NACC Committee Date of meeting(s): 02/08/2018 ,03/12/2018 and 04/05/2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: **No** **Date:**

16. Whether institutional data submitted to AISHE: Yes/No: **Yes**

Year: 2018-19 Date of Submission: 28/02/2019.

17. Does the Institution have Management Information System?

Yes **No** **No**

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sunderwati Mahila College is situated at Bhagalpur in Bihar state of India. This College was established in 1949 and accredited by UGC NAAC. This college is also a constituent unit under the University of Tilka Manjhi Bhagalpur University, Bhagalpur Bihar.

S. M College, Bhagalpur a foremost institution is famous for quality education and unblemished conduct of examination and good results. Over seven thousand student study in different faculties of Arts, Science, Commerce.

This Institution offers 22 courses across 7 streams namely Arts, performing Arts, Science, Commerce and Banking, IT Management Vocational and Aprox Six (06) degrees like BA, B.Sc, B.Com, BBA and BCA.

S.M College is a premier institution for providing higher education. Students can choose a PG Arts, Science course in S.M college based on their UG specialization. The Institution provides a well constructed Routine/Schedule time table for each year/semester for both UG and PG classes.

Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as:

- a. Chalk and blackboard method
- b. use of scientific models and charts for effective lecture delivery
- c. distribution of class notes by teachers.
- d. group discussion among the student during the class
- e. paper presentation by the student
- f. proper and adequate instrument facilities are given to the students for their practical classes
- g. need-based fieldwork survey program and educational excursion carried by the departments
- h. project work and dissertation are conducted for fulfilment of their syllabus
- i. seminar, special lectures workshop are also arranged regularly for providing update knowledge and information to students

Regular class tests, midterm examination, mid semester examination & regular assignment and viva voce are conducted for the improvement of students.

Departments maintain detailed record of the classes and their departmental activities.

College administration also keeps vigilant eye on the records of departmental proceedings and the need of students and is always ready to resolve the problem.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development

Certificate course in Spoken and Communicative English		Introduced in Oct 2019 and the duration of this course is three months(03).	YES	YES	
M.S. office Proficiency Certificate course		Introduced in the dept of BCA in Oct 2019 and the duration of this course is three months(03).	YES	YES	
Nutrition and Childern care		Introduced in the dept of Home Sc. In 15 Oct 2019 and the duration of this course is 06 months.	YES	YES	
1.2 Academic Flexibility- NA					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	P G
M.A, M.Sc	NA		In 2014(Session-2014 to 2015)		
Already adopted (mention the year) – 2018-2019					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
No of Students	Certificate	Diploma Courses			
38	Spoken Communicative English	NIL			
28	M.S. office Proficiency course	DO			
27	Nutritims Children Course	DO			
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
B.Ed	Session - 2018-20	64			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title		No. of students enrolled for Field Projects / Internships			
a. Local visit for food processing with the Postgraduate students of Home Science		08			

b. Visit to Silk Institute for (Sericulture) for textile learning (Dying, Printing) by undergraduate students of Home Science	30			
c. Visit to Sudha Dairy for learning Posteurisation process by the Students of U.G and PG of Home Science	40			
Field projects under taken during the year 2018-19 by the deptt. Of Zoology-				
a. Visit to Mandar hill situated in Baunsi for observe Flora, Fauna and Temple along with 36 students of Post graduate and graduate				
b. Visit to Seedhi Ghat for analysing Ganga water by the students of Postgraduate and graduate along with the faculties of Deptt. Of Zoology. Across 50 students participated in this educational visit.				
c. An educational visit to Fish market by 49 students of PG and UG of the deptt of Zoology, S. M College, Bhagalpur. The purpose of this visit is to identity local fishes, to know their marketing and preservation.				
d. For the purpose of studying behaviour of fish and to know the importance of Yoga the students of B.Sc(Hons) visited to Machhli Talab(Goenka Talab) and Yogashram.				
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<p>For the constant growth of the institution and students progress we have an effective feedback mechanism that collects analysis and important suggestion from the students to make academic, infrastructural and policy improvements in the college – The feedback is collected from the students in the standard format. This feedback is analyzed to develop the roadmap for the academic year ahead and align the interest of various stakeholders with institutional interests.</p> <p>The College maintains an IQAC as a quality enhancement measure. IQAC collects the feedback physically from stakeholders viz . Students parents and Teachers on Curriculum. Students feedback is filled by both U.G and P.G students. Feedback is received on varied aspects of the college including locations, offices, computer labs, library, administration and academics. Feedback is also collected from parents during parent-teacher meetings that are organised by the college on half yearly basis. Suggestions and Comments given by the parent are also taken into account for future development of the college. The respective committee and departments discuss the different areas where development is reorganized The proposals given by the different departments & committees are discussed in the senior body meetings of the peripherals for their action for further development. The upgradation and the strength of the college is also taken into consideration.</p>				

CRITERION II -TEACHING-LEARNING AND EVALUATION			
2.1 Student Enrolment and Profile			
2.1. 1 Demand Ratio during the year			
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
UG			
Accounting & finance	234	Online Application through Admission portal	193
Botany	78	Online Application through Admission portal	37
Chemistry	78	Online Application through Admission portal	28
Zoology	78	Online Application through Admission portal	100
Physics	78	Online Application through Admission portal	35
Mathematics	165	Online Application through Admission portal	110
Economics	234	Online Application through Admission portal	182
English	234	Online Application through Admission portal	211
Hindi	156	Online Application through Admission portal	111
History	234	Online Application through Admission portal	266
Home Science	78	Online Application through Admission portal	38
Music	78	Online Application through Admission portal	14
Philosophy	156	Online Application through Admission portal	2
Pol.Sc	234	Online Application through Admission portal	125
Psychology	78	Online Application through Admission portal	37
Sociology	234	Online Application through Admission portal	85
Urdu	156	Online Application through Admission portal	9
PG			
HINDI	20	Online Application through Admission portal	20
ENGLISH	20	Online Application through Admission portal	18
URDU	15	Online Application through Admission portal	6
HOME SCIENCE	8	Online Application through Admission portal	8
PSYCHOLOGY	25	Online Application through Admission portal	17
SOCIOLOGY	10	Online Application through Admission portal	8
HISTORY	20	Online Application through Admission portal	20
POLITICAL SCIENCE	10	Online Application through Admission portal	10

2.2 Catering to Student Diversity					
2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1533	149	40	40	40
2.3 Teaching - Learning Process					
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)					
Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
40	18	Desktop,Laptop, Smartboard, projector and campus wi-fi Internet Connectivity	6	5	Yes
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
Student Mentoring System					
<p>The Institute is running counselling cell in which faculties of the department of Psychology are actively involved in helping students to manage their personal as well as college life. Counselling cell is also imparting soft skill as well as behavioral skills based programs and training classes to develop abilities to deal with the life.</p> <p>The college has also provision for Grievance Readdressal cell and mechanism where students can lodge their grievances freely and confidentially, and members of the cell make every efforts to resolve the issues of the students.</p> <p>The Institution also organizes lecture, motivational classes, career information and placements so that students can advance their skills and abilities as well as knowledge about various fields. All these activities of the institutions are well coordinated with various units/committees of the</p>					

college, such as debate committee, cultural committee etc.

The College is also providing support to the students using advanced technological facilities such as language lab, e-library, short term courses to support their upcoming needs related to career development. Teachers' actively participate in students-teachers as well as teachers-parents meeting to address the issues students are facing.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1682	40	41:1

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	42	45	2	32

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
	Dr. Asha Ojha	Asst Prof.	Member of the selection committee for the engagement of assistant professor in the Hindi department of central university of Jharkhand (Ranchi) 12.07.18 External expert- career advancement scheme committee, central university Jharkhand(Ranchi) 19.07.18

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year:

It is being implemented by Affiliating University by T.M Bhagalpur University

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
Reforms Initiated on Continuous Internal Evaluation				
<p>The college has recently adopted CBCS system for evaluation in which students are assessed at frequent intervals using class test, internal test, assignment, as well as presentation on specific topics. Students assessed in class test where they are given test after completion of each unit of syllabus and they are informed about their performance in the test and the areas where they could improve. During presentation, students are given topics related to their syllabus and they present themselves on that topic in presence of teachers of the department. The Institution has also provisions for project based evaluation system where they asked to prepare projects on specific issues of the society as well as subject and that projects were evaluated by the team of expert teachers.</p>				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
Academic Calendar				
<p>College is strictly adhered to the academic calendar, examination calendar as well as cultural & sports calendar prepared by the University. Sessions of under graduate courses are upto date whereas sessions of post graduate is about to streamlined. College make sure to distribute such calendar to every students at the time of admission as well as every staff of the college. In such calendar, college also make provisions for detailed and date wise list of activities of NSS, NCC, parents-teachers meeting etc.</p>				

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution
(to provide the weblink)

www.smcollege.ac.in

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	Science (BSc.)			
	BOTONY	20	15	75.00
	CHEMISTRY	43	33	76.75
	MATHEMATICS	80	71	88.75
	PHYSICS	34	31	91.17
	ZOOLOGY	50	40	80.00
	Commerce			
	B.COM	332	303	91.26
	Vocational			
	BBA	40	35	87.50
	OMSP	30	30	100.00
	BCA	55	51	92.73
	Arts(BA)			
	ECONOMICS	102	95	93.13
	ENGLISH	105	103	98.09
	HINDI	29	27	93.10
	HISTORY	155	142	91.61
	MUSIC	6	6	100.00
	PHILOSOPHY	6	5	83.30
	HOME SCIENCE	20	20	100.00
	POLITICAL SCIENCE	76	69	90.80
	PSYCHOLOGY	32	24	75.00
	SOCIOLOGY	65	55	84.60
	URDU	16	9	56.30

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)
For this Visit our Website. www.smcollege.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects	1 st institution	UGC	430000	300000
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects <i>(other than compulsory by the College)</i>				
International Projects				
Any other(Specify)				
Total				300000

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Senitization workshop in Raj Bhavan	Chemistry	May 2019

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
Dr. Nilam Mahto(Hindi)						
State	National			International		
	1					
Bhumika(Zoology Dept)						
State	National			International		
	1			1		
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department		No. of Ph. Ds Awarded				
Hindi(Dr. Asha T. Ojha)		1				
Hindi(Dr. Nilam Mahto)		2				
Pol Sc.(Dr. Anuradha Prasad)		1				
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
Natio nal	Hindi+Psycho logy+Pol Sc.	3+2+7				
Inter natio nal	Hindi+Chemi stry+Zoology +Pol Sc.	2+1+4+1				
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department		No. of publication				
Psychology		2				
Urdu		1				
History		1				
Zoology		1				
Philosophy		1				
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Samkalin Vaishwik paridrishya mein Bodh Dharm ki Prasangikta,Editor -Prof. Rajeev Ranjan, Dr. Surya Narayan Prasad.	Dr. Neelam Kumari	Natikata ke Sandafbh mein Panchshil ka Vishleshan	2019	9-17		

DNA and RNA binding Studies on a novel brown bridged dimeric copper II. Complex stabilized from a Schiff base ligand	Dr. Pritha Basu	Journal of coordination Chemistry	2019			
Motivation to change the Trend of Research Physio Chemical study of pond water, S.M.College, Bgp	Dr. Madhulika Sahay	Still to be Published JETIR	2019 2020			
Regulation of feeding behaviour in Dusephela through the interplay of gaspation physiology and Neuromodulation Patterns of mosphelological divergence in fruit fly response to autritional variation through allow true relationship and fruit size. Canalizattion(Chapter in book)	Bhumika	Frontiner in Bioscience landmark Edition Journal of Zoology Encyclopedia of Animal cognition and Behaviour(SpringerNature)	2018 2019 2019			

Mothers milk: Ingant life Expectancy	Dr. D. K Dinkar	Nutrition Society of India(NSI) Acted as an Organising Secretary	01.08.2018			
Gandhi ke Samajik Rajnitik wichar ka Vaishwik Prabhaw		GPF & RGSC , Acted as an Organising Secretary	25.08.2018			
Better Nutrition Local Food						
Elderly and Social Transformation Lecure Series.		Nutrition Society of India(NSI) Acted as an Organising Secretary	01.09.2018			
Striving from food Security to Nutrition Security: The Indian Perspective.		Nutrition Society of India(NSI) Acted as an Organising Secretary	01.10.2018			
Gandhian Influence on the world Politics: An Analysis		Nutrition Society of India(NSI) Acted as an Organising Secretary	16.10.2018			
Democracy, Governance & Leadership		ISGS, Presented Paper	02-04 Nov, 2018			
Challenges to the Post-Colonial Democracies in India	FDC Banasthali Vidyapith, Rajasthan, Participated as a Delegate. MAKAIAS Galsi Mahavidyalaya, W.B., Presented Paper	27Jan-02 Feb, 2019				
1. vartman pariprekshy mein Hindi ki Dasha awam Disha, 2. Ramrajya, Tulsi ka Sahitya Samarthya aur Gandhiwad.	Dr. Asha T. Ojha	Rajbhasha Patrika, Bihar Sarkar, Rajbhasha Patrika , Bihar Sarkar.	2018, 2019			
3.Manas mein Swabhawik Samrasta, Gandhi ke Rashtira Nirman mein Ramrajya		Ingit Patrika , Gwalior Bahuayami Gandhi Vividh Paridrishya	2019			
			2019			

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops (15)	7	26	2	6
Presented papers (4)	3	3		
Resource Persons (2)	1	2		

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Rashtriy Balika Diwas	N. S. S Unit		
Republic Day Celebration	N. S. S Unit		
Synposium Organized	N. S. S Unit		
Cleanest Programms	N. S. S Unit		
Blood Donation Camp	N. S. S Unit		
Samvidhan Diwas	N. S. S Unit		
Protest Rally Organized	N. S. S Unit		
Human Right Day	N. S. S Unit		

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
AECC- I (Post of PG Courses)	UGC	Swachh Bharat Abhiyan	17	105

3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	Duration
Workshop Training Orientation		475	NIL	Yearly
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: N.A				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
1. Resource Centre, Spoken Tutorial (IIT Bombay)	2018-2019	Training and Orientation	Teacher- 10 Student- 200	
2.Paridhi NGO Bhagalpur	2 nd July 2018	Training, Awareness, Social Work, Climatic Change, Gender, Equity	Teacher- 15 Student- 250	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES							
4.1 Physical Facilities							
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year							
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development				
732,421,361			2,948,775				
4.1.2 Details of augmentation in infrastructure facilities during the year							
Facilities		Existing		Newly added			
Campus area		2.9672 Hec		Nil			
Class rooms		38		01 Classroom			
Laboratories		17		01 M.Sc (Botany/Zoology)Lab			
Seminar Halls		03		Nil			
Classrooms with LCD facilities		01					
Classrooms with Wi-Fi/ LAN		WiFi					
Seminar halls with ICT facilities		-					
Video Centre		-					
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		-					
Value of the equipment purchased during the year (Rs. in Lakhs)		-					
Others		1.Reading Hall 2.Washroom/Toilet 3.Modular Kitchen		RUSA Scheme			
4.2 Library as a Learning Resource							
4.2.1 Library is automated {Integrated Library Management System -ILMS}							
Name of the ILMS software		Nature of automation (fully or partially)		Version		Year of automation	
4.2.1 Library Services:							
		Existing		Newly added		Total	
		No.	Value	No.	Value	No.	Value
Text Books		61358		1500		62858	
Reference Books		500		575		1075	10 Lacs
e-Books		29		-			
Journals		07		-			
e-Journals							
Digital Database		Nil		Nil			
CD & Video		Nil		Nil			
Library automation		Nil		Nil			
Weeding (Hard & Soft)		Nil		Nil			
Others (specify)		Nil		Nil			
Magazines		08		Nil			
Reading Hall		01					

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	55	03	WiFi	20	20	02	06		Principal Chamber-02
Added	07	Nil	Nil						
Total		Nil	Nil						
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
10 MBPS									
4.3.3 Facility for e-content NIL									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
Vikshity Bihar k 7 Nischay, and Smriti Broadband Services									
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc NIL									
Name of the teacher		Name of the module			Platform on which module is developed			Date of launching e - content	

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Rs 111,277,912		Rs 735,724,482	
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)			
<p>1. Construction, maintenance, repairing of academic buildings library classrooms electrical appliances and other physical infrastructure of S.M College Bhagalpur are done by the University Govt. Of Bihar Principal S.M College Bhagalpur invited the construction, maintenance and repairing related requirements as and when required to the respective University Engineer, government of Bihar.</p> <p>2. The college receives grant from UGC, higher education department Government of Bihar, for the the solution of different issues which include chemicals and sports item, books and general equipment and contingency during 2018-19 The total amount received under plan head from the UGC and state government was.</p> <p>Under Non-plan maintenance and security of infrastructure is also done such as telephone services, security infrastructure is also done such as telephone services, security guard office expenses, travelling allowances, CCTV</p>			

surveillances etc.

3. While Processing an equipment from any fund, it is always ensured that installation charges and maintenance charges with involuntary period are provided by the company which delivers the equipment.

4. Portion of fund received under RUSA scheme has been utilised for upgradation and repairing of the existing laboratories and other existing infrastructure.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Students Means Fund	35	48170/-
	Mukhya Mantri Protsohan Rashi	203	20075000/-
Financial support from other sources			
a) National	National Scholarship Portal	71,164	Money to sent directly to the students College is not provided with any feedback about the monetary value
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	2015-16	200	Placement Cell
Soft Skill Development	2015-16	250	Placement Cell

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	UGC CPE Funded Career Fair for Career Counselling		375		
2018-19	Psychology				50

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NA

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
TCS(IT),CONCENTRIX,TCS-BPS	197	51	GENPACT, CAPITAL INFOTECH	Centre for Career Development and Placement Cell=21+	1.Centre for career Development and Placement cell=3 2.Personal endeavour(data on the basis of date of placement=214)

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	1488	BA(HONS), B.Sc(HONS), B.Com(HONS)			MA, MSC, MCOM, MBA, MCA, MSW

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	2	Psychology-01, English-01
SET	0	
SLET	0	
GATE	0	
GMAT	0	
CAT	0	
GRE	0	
TOFEL	0	
Civil Services	0	
State Government Services	0	
Any Other	0	

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year						
Activity		Level		Participants		
5.3 Student Participation and Activities				NIL		
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	INTER COLLEGE KABADDI(W)	GOLD	INTER COLLEGE KABADDI(W)			
2018-19	INTER COLLEGE BADMINTON(W)	GOLD	INTER COLLEGE BADMINTON(W)			
2018-19	INTER COLLEGE HANDBALL(W)	GOLD	INTER COLLEGE HANDBALL(W)			
2018-19	INTER COLLEGE VOLLEYBALL(W)	SILVER	INTER COLLEGE VOLLEYBALL(W)			
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
<p>Students council of the college is an elected body and always share hands will faculty members and college administration to ensure the development of the college. Cultural council with the help of student council organises different cultural programmes to observe important days such as college FoundationDay, Inter college cultural competition, Republic Day, Swami Vivekanand Jayanti, Rabindra Jayanti, Independence Day, N.C.C Day, N.S.S Day, Tarang Competition etc in the College campus.</p> <p>The fifty years old history and achievements of the college was highlighted through posters, banners surveys through N.S.S rally by students, faculty members and the staff of the college. Every year students council organises annual college exhibition in the college campus, which also involves an interdepartmental competition and through prize distribution, through proper judgement by invited eminent persons of the locality. The college exhibition highlights different social, academic and cultural subjects and issues through charts, models and excellent representation of crafts work by the students. It gives wide participation from the locality as well.</p>						
5.3 Alumni Engagement						
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):						
<p>“As nightangle song is to the ear of Keats The reminiscence of Alma mater is to our hearts.</p> <p style="text-align: center;">The Purpose of this association is to forster a spirit of loyalty and to promote the general welfare of organization. Alumnae association exists to support the parent organization’s goals and to strengthen the ties between alumnae, the community and the parent organization.</p>						

The alumni association of S.M College as old as the college itself, following are the office bearer of the alumni association of this college.

Office bearer of Allumini

Chairperson :- Dr. Tabbasum Perween

Secretary :- Dr. Shephali

Faint Secretary :- Dr. Reeta Sinha

Treasurer :- Dr. Anjana Roy

Executive members :

1. Dr. Madhulika Sahay

2. Dr. Bimla Arya

3. Dr. Abha Purbey

4. Dr. Renu Sinha

5.3.2 No. of ~~registered~~ enrolled Alumni:

30

5.3.3 Alumni contribution during the year (in Rupees) :

N.A.

5.3.4 Meetings/activities organized by Alumni Association :

Annual Alumni Association meeting were organized.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Appointed three Campus in-charge for two campuses one for Science Campus and other the two for Arts & Commerce Campus.

Students election was conducted electing representative from Arts, Science & Commerce.

Team work practice was adopted while carrying out courses of Swachh Bharat Abhiyan of PG level.

Formation of different sub committees under the supervision of IQAC.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: Yes

- Fully computerized office and accounts

- Online admission process for Part I, PG First Semester Students along with online payment facility

- Display of all important notifications and other information through Digital Display System.

6.2 Strategy Development and Deployment	
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
<ul style="list-style-type: none"> -Funds to different departments for conducting seminar& workshop. -Liberally allow duty leaves to faculties for attending seminars, FDP etc. -College purchased recent e-journals for faculties updation of their knowledge. -Students conducted research work based on their courses. 	
❖	<p>Curriculum Development</p> <ul style="list-style-type: none"> - Inclusion of field work Swachh Bharat Abhiyan in PG Courses. - Complementing traditional written examination with Project work and seminar presentation based evaluation.
❖	<p>Teaching and Learning</p> <ul style="list-style-type: none"> - Wide access to internet facility to inculcate online learning and access to e-resources - E-book, e-journal facility for carrying out project works through e-library - Learning through Field work, Industrial visit, training of Professional Courses - Enhancement of learning skills of the Students through participation in different seminars.
❖	<p>Examination and Evaluation</p> <p>College has completed traditional written examination with project work, assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.</p>
❖	<p>Research and Development</p> <ul style="list-style-type: none"> - Motivates faculty members for research publication in peer reviewed journals with high impact factor. - Encourages them to present papers in International/National/State level seminar workshop and to act as resource persons. - Exhibit the publication of research work of the faculty member in the college library to inspire further research. - Motivates the faculty members and the student to organise various seminar & workshop at Institutional/State /National/International levels. - Encouraging faculties to act as M.Phil/Ph.D supervisor -
❖	<p>Library, ICT and Physical Infrastructure / Instrumentation</p> <ul style="list-style-type: none"> - Provision for wi-fi facility in both campuses for use of the e-learning resources. - Provision of more model class rooms and auditoriums under college fund and other external funds. - Procurement of more equipment, teaching aids and books under CPE fund. - Setting up of the Lightning Arrester system to save the high end instruments from lightning.
❖	<p>Human Resource Management</p> <ul style="list-style-type: none"> - Motivating and facilitating the faculty members to participate in Refresher & Orientation courses. - E-library awareness Professional & regular classes for students. - Self-appraisal of the teachers through maintenance of Academic Diary. - Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment

<p>Committee.</p> <ul style="list-style-type: none"> - Appointment of a doctor, who visits the college once in a week, for facilitating health check-up of the teaching and non-teaching staff. 				
<p>❖ Industry Interaction / Collaboration</p> <ul style="list-style-type: none"> - Visit to local NGO's - Lecture of Bonding Professionals (UCO Bank) 				
<p>❖ Admission of Students</p> <ul style="list-style-type: none"> - Online Admission - Online admission is made strictly on the basis of merit. - Strict observance of Govt. Rules for Reserved Categories. 				
<p>6.2.2: Implementation of e-governance in areas of operations:</p>				
<p>❖ Planning and Development</p> <ul style="list-style-type: none"> - Implemented SMS system for dissemination of information including regular notice to all stakeholders. - Setting up virtual learning system through Skype from distant corners of the world - Implementation of college Mobile apps. 				
<p>❖ Administration</p> <ul style="list-style-type: none"> - Notice display system for students and other stakeholders. - Regular exercises of PFMS portal to upload expenditure related to Govt. Fund 				
<p>❖ Finance and Accounts</p> <ul style="list-style-type: none"> - Fully computerised office and accounts section. - Audited accounts by CA - Reception of salary fund from Govt. through CFMS System. 				
<p>❖ Student Admission and Support</p> <ul style="list-style-type: none"> - Online entrance Examination in B.Ed. - Implemented online CBCS semester information system for PG Courses. 				
<p>❖ Examination</p> <ul style="list-style-type: none"> - As per the guidelines of affiliating university(TMBU). 				
<p>6.3 Faculty Empowerment Strategies</p>				
<p>6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year</p>				
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017-18	Dr. Jyotiprasad Chatterjee, Dept. Of Sociology	43th All India Sociological Conference on Neo- Liberalism, Consumption and Culture at University of		Rs. 5382/-

		Lucknow		
	Dr. Molly Ghosh, Dept. Of Pol Sc.	National Dialogue on Gender-based Cyber Violence, Tata Institute for Social Sc., Mumbai		Rs. 5000/-
	Dr. Sandip Pal, Dept. Of Zoology	International Conference on Radiation Research(ICRR- HHE 2018) at University of Hyderabad		Rs. 3000/-

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018	3 days workshop on Human related skills for personal and professional success by the Dept. of Psychology.		23 rd – 25 th May 2018		75

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course	04	16.08.2017 to 07.09.2017
Orientation Programme	01	
Induction Programme	01	
Faculty Development Programme	01	

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): 2017-2019

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
13	05	NONE	13

6.3.5 Welfare schemes for

Teaching	Welfare Fund
Non-teaching	Welfare Fund
Students	Mukhyamantri Protshahan Rashi

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) **Yes**

Financial Year	Auditor
2015-16	External Auditing is being AG, Bihar, Patna, Recently, it was done during 2015-16.
2018-19	For RUSA, UGC, State Govt. Schemes, P.K. Jhunjhunwala, C/o L.K. Saraf & Co. Chatered Accountants, RBSSS Road, Bhikhanpur, Bhagalpur-812001(Bihar) Mob.No.: 9771185800 Email:pkjjwala@rediffmail.com

Independent Auditors Report: NA

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non-government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
None		0		NA
6.4.2 Total corpus fund generated NIL				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External			Internal
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	No	NA	Yes	Governing Body
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
An Active Parents Teacher Association function in the institution conceptual Body Meeting with the principal are organised every three months. Major Activities- Parents teacher Association has been supporting the Institution generously in strengthening both academic and physical infrastructure since many years. Some of the significant institutions during the year are- 1.Teachers have been able to communicate with parents about marriages and other prejudices related to the drop-out of the students it has regulated in small increase in overall percentage of girls student in the college. 2.Faculty members maintain attendance record of student. If a student slows poor attendance, then parents are informed about the same by faculty members and the principal subsequently arranges the meeting with faculty and parents. In almost all cases, parents provide essential support and case to ensure proper attendance of their ward. 3.Joined effort of parents and faculty members has ensured good representation of girl students in field based subjects such as botany, zoology, which require field trainings of different parts of India.				
6.5.3 Development programmes for support staff (at least three)				
1.Twenty One (21) support staff of the college was trained with elementary and advanced Tally utilizing CPE fund for increasing their computer proficiency. 2.Computer Training of the office staff so that they are able to handle the online admission and registration of students. Support staff of Accounts department was trained by the college to be proficient with E-Pradan and HRMS systems of West Bengal and PFMS of the Government of India.				
6.5.4 Post Accreditation initiative(s) (mention at least three) Initiation of proceedings for introduction of PG courses in core Arts and Pure Science subjects.				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				

6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
	Regular meeting of IQAC is arranged. Timely submission of AQAR to NAAC	13.07.2018 24.01.2019	June-2018 to July 2019	18
	Feedback from students	12.09.2018 10.04.2019	June-2018 to July 2019	1500+1200

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	Period (from-to)	Participants	
		Female	Male
An Awareness program cum conference was organized on the topic “Girl Child Care” by Deptt. Of Home Science(Food & Nutrition)	16.03.19	55	00
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources:			
<p>1. Painted Stickers in main college campus for prompting awareness against wastage of water and electricity.</p> <p>2. Green drive- Planting of trees and plants inside the college campus by NSS units.</p> <p>3. A Seminar to promote “Environmental Awareness” was organized on 17/5/19.</p> <p>4. Installation of ample number of power saving LED lights in the college campus.</p> <p>5. Solar panels are installed as they are the one of the most common forms of renewable technology.</p> <p>6. Blue and Green dustbins have been kept at different places inside the college-campus.</p> <p>7. Water harvesting system has been constructed to conserve the rain water.</p>			
7.1.3 Differently abled (Divyangjan) friendliness			
Items Facilities	Yes/No	No. of Beneficiaries	
Physical facilities	Yes		
Provision for lift	No		
Ramp/ Rails	Ramp/Rail installation at the right side entrance of the main academic building of the college	28	
Braille Software/facilities	No		
Rest Rooms	Yes		
Scribes for examination	May be provided if required by the examinee		
Special skill development for differently abled students	No		
Any other similar facility			

7.1.4 Inclusion and Situatedness N.A.						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	Awareness towards Education Cleanliness hygiene			i. Water Conservation ii. To Save Girl Child iii. Literacy of cleanliness iv. Health Education		Students NSS Unit.
	Blood Donation Camp					

7.1.5 Human Values and Professional Ethics		
Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)
Vivekanand Shila-Smacsk-Shaswat Pr	16 th July, 2019	A biography of Vivekanand distributed

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activities Conducted	Duration	No. of Participants
Collaboration of Independence Day & College Foundation Day & Celebration of Republic Day	15.08.2019/26.01.19	Teacher, Non-Teaching Staff & Students
Ambedkar jayanti was celebrated organizing a seminar on "Ambedkar and Constitution"	16.04.19	
A programme on 'Voter Awareness was organized to promote democratic values among students.	14.03.19	
Anti Terrorism Day was observed by Conducting a Seminar and taking a pledge of not involving ourselves in anti national activities	21.05.19	
World Yoga Day was observed by conducting a session of Yoga in the college premises on World Yoga Day	21.06.19	
Kargil Day was celebrated to pay and homage to the martyrs of Kargil war	26.07.19	

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)
1.Planting of plants and trees (both perennial and seasonal) inside the college premises and use of organic manures and fertilizers in the college garden.
2.Vinyl stickers in main college campus for promoting awareness against wastage of water, electricity and to stop the use of single use plastics.
3.A number of dustbins (Blue & Green) have been kept at different places inside the college campus to keep it clean and made the premises free from garbage.
4.Water harvesting system has been constructed to conserve the rain water.
5.Time to time Lectures and Seminars on “Environmental Awareness” are conducted by NSS and NCC units of college to promote environmental awareness among students.
7.2 Best Practices
Describe at least two institutional best practices
<ol style="list-style-type: none"> 1. Student Feedback: Students are asked to fill the “Students Feedback Form” in order to obtain students views regarding the teaching learning methods & approach, teaching atmosphere and their grievances related to other students support facilities like library sports, internet availability, drinking water, toilets & washroom etc., There is a committee student’s Grievances & Redressal Cell to redress the grievances to the students. The main aim of the committee is to make the academic atmosphere of the college students friendly. Students suggestion to improve the overall Teaching Learning process and students support services and necessary actions are taken by the college in the light of those suggestion. 2. Parents Teacher Meeting: There is a provision of Parent Teacher meeting for student of every session of various departments on yearly basis. Teachers parents and students get an yearly basis to make a face to face contact and to share personal views. This meeting helps the teacher to know their student better by gaining information about their socio-economic cultural background parents also get the opportunity to know the whereabouts of their daughters. We know that adolescence age is a very critical age and there is a high probability of diversion of students from the mainstream of education to other socially unwanted and unhealthy paths. This practice of parents teacher meeting helps the students adhering to the main stream of educations and stop them to divert to other socially unwanted and unhealthy path like stealing, lying, including in criminal activities. etc.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

Vision: The institution strains to mountain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making & policy formations. The college leadership maintains regular and active interaction with the stakeholders during the span of an academic session.

Mission: The institution wants to mould intellectually competent, morally upright, socially committed and spiritually inspired human beings, the service of the country by importing holistic and personalised education.

8. Future Plans of action for next academic year (500 words)

- a. Upgradation of existing laboratories and purchase of equipment to promote students activities and research activities of the teachers. This plan has been initiated at the beginning of the session 2018-19 and some equipments have already been purchased.
- b. Office’s automation to ensure an updated date management system in the college. Office automation has been planned to include an online achievement of students, faculty and staff database with necessary details. Information related to financial assistance such as scholarship, fellowships are also to be digitally recorded..
- c. Complete digitization of the college library is also planned.
- d. Organization of workshops and seminars by IQAC to promote the quality improvement strategies in teaching, learning, research, academics atmosphere and co-curricular activities.
- e. Planning to promote the various modes of E-learning by organizing awareness programmes regarding E-portal like SWAYAM among students and faculty members.
- f. Maintaining an updated database of research articles, books, book chapters, proceedings and seminar abstracts published by students and faculty members
- g. An online feedback system is planned to be introduced from the academic session 2019-20, the results of which will be analyzed by the IQAC. The college also aims to sincerely address the issues highlighted in the feedback form.
- h. Planning to contact with different organizations to conduct various skill-development programmes for the students to make them economically empowered.
- i. Planning to organize various programmes in local communities by the students and the faculty members, to make them aware of the value of education, cleanliness and personal hygiene.

- j. Promoting students to conduct their projects and research activities on the diverse flora and fauna found in the college campus and also in the Bhagalpur city to reap the locational advantages of the colleges.
- k. Encouraging the faculty members to complete their doctoral degrees, orientation, refresher courses and to continue their research activities through quality publication and research projects.
- l. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of the students, faculty and staff members.
- m. Promoting the harmony and cooperation among faculty members and ensuring overall college development by a well organized “staff-club”.
- n. Planning to organize “visits in the nearby places” by the students in order to sensitize them towards their social responsibility. To ensure exposure of students to the life-style of people hailing from diverse socio-economic-cultural background and to overcome the cultural background and to overcome the self centric attitude of students hailing especially from nuclear families.

Name : Mrs. Mala Sinha

Mala Sinha
29.06.2020

Signature of the Coordinator, IQAC

Name: Dr. Archana

Archana
29.06.2020

Signature of the Chairperson, IQAC

Principal
S. M. College, Bhagal.
