

S.M. College, Bhagalpur (Bihar)

NAAC ACCREDETED

T.M.BHAGALPUR UNIVERSITY, BHAGALPUR-812007

Phone/ Fax No.: 0641-2401231(O)

AQAR – 2017-2018

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2017-2018

I. Details of the Institution

1.1 Name of the Institution

S.M. College, Bhagalpur

1.2 Address

Chhoti Khanjarpur, Bhagalpur

City/Town

Bhagalpur- 812001

State

Bihar

Pin Code

812001

Institution e-mail address

0641-2401231

Contact Nos.

Name of the Head of the Institution:

Dr. Archana

Tel. No. with STD Code: Office:

0641-2401231

Mobile:

94312113264

Name of the IQAC Co-ordinator:

Mrs. Mala Sinha

Mobile

9934097002

IQAC e-mail address:

Iqac.smcollegebgp@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

BRC0GN11349

OR

1.4 NAAC Executive Committee No. & Date:

EC/16/12, Dec., 2016

1.5 Website address:

www.smcollege.ac.in

Web-link of the AQAR: **www.smcollege.ac.in/AQAR2017-18.doc**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.5	2004	5 years
2	2 nd Cycle	B+	75.5	2016	5 years
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

02/04/2009

1.8 Details of the previous year's AQAR is being submitted to NAAC

- i. AQAR(2011-12) submitted on 23.07.2015 (DD/MM/YYYY)
- ii. AQAR(2012-13) submitted on 23.07.2015 (DD/MM/YYYY)
- iii. AQAR(2013-14) submitted on 23.07.2015 (DD/MM/YYYY)
- iv. AQAR(2014-15) submitted on 23.07.2015 (DD/MM/YYYY)
- v. AQAR(2015-16) submitted on 24.04.2016 (DD/MM/YYYY)
- vi. AQAR(2016-17) submitted on 31.12.2018 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Vocational Courses:
 1. BCA(Semester Sceme),
 2. OM&SP(Semester Sceme) and.
 3. BBA.

1.11 Name of the Affiliating University (*for the Colleges*)

T.M.B.U., Bhagalpur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Centre of Excellence, accorded by MHRD, Govt. of Bihar

University with Potential for Excellence

✓

UGC-CPE

A/F

DST Scheme

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

-

Any other (*Specify*)

UGC-COP Programmes

Implemented Infrastructure Development Components[8] Grant achieved upto 75% under RUSA Scheme.

2. IQAC Composition and Activities

2.1 No. of Teachers	20
2.2 No. of Administrative/Technical staff	04
2.3 No. of students	02
2.4 No. of Management representatives	04
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	04
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	02
2.9 Total No. of members	38

2.10 No. of IQAC meetings held **12**

2.11 No. of meetings with various stakeholders:	No.	22	Faculty	12
	Non-Teaching Staff	06	Students	06
	Alumni	02	Others	02

2.12 Has IQAC received any funding from UGC during the year? **No**

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 36 International 0 National 0 State 0 Institution Level 36

(ii) Themes

- Workshop on Registration and Benefits of National Career Service Portal, 14.11.2017
- GST: Opportunities and Challenges, 29.01.2018[An Expert Lectures by Prof. (Dr.) R.D. Sharma, Retired Professor and HOD, Dept. of Economics, TMBU.]
- Expert Lecture on Ethical hacking by Cyber Expert Er. Deepak Kumar, 23.03.2018
- Workshop on Bano Udyami, An Entrepreneurship Development Programe DIC, Bhagalpur, Bihar, 12.04.2018
- Conducted 1 week Yoga camp 23-29 May, 2018.

2.14 Significant Activities and contributions made by IQAC

- Representation of College in RUSA Regional Conference held in RRC, New Delhi, 9th Nov., 2017
- Submitted UC on RUSA Scheme Implementation in First Phase.
- Registered College with PFMS for UGC Schemes
- NSS: Special Camp, as Extension Activity, 18.12.2017-24.12.2017
- Alumni Meet, 21.12.2017
- Nukkad Natak for Awareness on Dowry System and Child Marriage, 04.01.2018
- Farewell of Retired Professors, 10.01.2018
- Human Chain (Against Dowry System and Child Marriage) 21.01.2018
- Farewell of BBA Students, 02.02.2018
- Submitted Perspective Plan 2020 to SHEC, HRD, Govt. of Bihar, Patna
- Annual Sports Day, 2018, 26.02.2018
- World Women's Day Celebration, 08.03.2018
- Student Union Election, 20.03.2018
- Expert Lecture on Ethical hacking by Cyber Expert Er. Deepak Kumar, 23.03.2018
- Health Awareness Program by NSS, 05.04.2018
- Ambedkar Jayanti Celebration by ABVP and Elected Students Representatives, 13.04.2018
- P.T. Meeting: A discussion on improvements of existing system among Stakeholders, 19.04.2018
- PFMS Training attended by Faculty Member and Account Personnel at SHEC, Patna
- Implemented PFMS for RUSA Scheme
- Geo-Tagging, filling up information on Reforms and Fund Tracker done for RUSA Scheme
- AISHE Data uploaded for 2017-18
- Submitted Institutional Development Plan(IDP) to SHEC, HRD, Govt. of Bihar, Patna
- Installed Solar Panel for Energy Generation for WiFi Server Room UPS for smooth functioning of WiFi Services within campus.
- Purchased e books out of RUSA Scheme.
- Installed New FANs in Class rooms and Hostels.
- Furnished Front Area of College with Gardening and Seating arrangement for visitors.
- Representation of College in RUSA Regional Conference held in RRC, New Delhi, 9th May., 2018.
- Submitted Physical Progress Report on RUSA Scheme Implementation in First Phase.
- Registered for Swachh Bharat Summer Internship Programme on 15th May, 2018.
- Conducted 1 week Yoga camp 23-29 May, 2018.
- Plantation on World Environment Day, June, 2018.
- Badminton Championship tournament as properness for Inter University Tournament.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Co-curricular Activities	Project, wall- magazine, Seminars, Interclass Quiz, Essay Writing, Poster Making, Speech Contest, Emerged as Inter college champion
2. Extra-curricular Activities According to S.M College Academic calendars schedule.	Cultural programme on Days of National importance and National festivals, Painting, Dramatics Activities, Music, Debate, N.S.S., N.C.C, Judo Karate, Physical training, Yoga activities, etc. according to college Academic calendar etc.
3. Green Audit	The Expert of Taxonomy from P.G Department of Botany, T.M.B.U conducted the Green Audit.
4. Administration of College Activities	Managed by various active Committies
5. Encouraged Yoga in the auspice of the Art of Living organisation. & Anand Marga, Bhagalpur.	Yoga Camps & Divine Lectures delivered.

* *Attach the Academic Calendar of the year (enclosed as Annexure).*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Necessary action has been taken by the college administration in order to implement the decisions made by IQAC and various active committees.
- To encourage the Department to follow the Academic Calendar.
- To update information with regard to students attendance and performance.
- Feedback on Teaching Learning from the students.
- Evaluation of performance of Management Appointee Regular (MAR) and the others.
- To encourage the students to keep their environment clean.
- Installed Solar Panel for Energy Generation for WiFi Server Room UPS for smooth functioning of WiFi Services within campus.
- Inauguration of Research/ Seminar Library in which researchers/ Teachers get benefitted.
- Organised Scholarly Lectures by eminent scholars.
- Thank giving ceremony organised by B.Ed., BBA, BCA and OMSP for outgoing students (As part of Fresher and Farewell functions).
- Organised AIDS Rally by N.S.S. volunteers
- A workshop on Disaster management organised by the college, N.S.S. unit. It was conducted by Disaster Management Dept, Government of Bihar.
- Furnished Front Area of College with Gardening and Seating arrangement for visitors.
- Representation of College in RUSA Regional Conference held in RRC, New Delhi, 9th May., 2018.
- Submitted Physical Progress Report on RUSA Scheme Implementation in First Phase.
- Registered for Swachh Bharat Summer Internship Programme on 15th May, 2018.
- Conducted 1 week Yoga camp 23-29 May, 2018.
- Plantation on World Environment Day, June, 2018.
- On the eve 4th International Day of Yoga June 21, 2018, SM College has organized a Yoga practice session of duration 1hr at 6:30 A.M. in the College Hostel Campus ground under the supervision of Expert Yoga trainer (Art of Living).This best practice was attended by enthusiastic Students , Staffs and Faculty members.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	16	00	00	00
UG	22	0	04	04
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	38	22	04	04
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	P.G Courses (16)
Bisemester	For BCA, OM&SP Course
Trimester	-
Annual	UG Courses(24)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

PG Syllabus has been revised by the TMB Univ., Bhagalpur.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

	Total	Asst. Professors	Associate Professors	Professors	Others
2.1 Total No. of permanent faculty	41	14	18	06	03

2.2 No. of permanent faculty with Ph.D. 27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	04	-	-	-	-	-	04	-

2.4 No. of Guest and Visiting faculty and Temporary faculty Total=20 Guest-13 Temporary-07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	10	02
Presented papers	04	02	08
Resource Persons	-	07	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Some of the innovative processes adopted by the college are problem solving, doubt clearing, home assignment, study tours, debates group discussion, projects and poster presentation. These methods also help the students in developing their soft skills.
Collar Mic and Pocket Walkie-Talkie with sound systems, Smart Classrooms, E- books, MOOC, INFLIBNET(NLIST) Services and ePG Pathshala, etc.

2.7 Total No. of actual teaching days during this academic year 280 Approx

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) As per university rules
i. Tutorial Classes
ii. Internal Test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 10 10 10

2.10 Average percentage of attendance of students 75

2.11 Course/Programme wise distribution of pass percentage:

PROGRAMMES	Subjects	TOTAL APPEARED	PASSED	ABOVE 60%	AVERAGE OF PASSED	AVERAGE OF 60% ABOVE
B.A.	ECONOMICS	159	145	113	91%	71%
	ENGLISH	79	71	39	90%	49%
	HINDI	31	23	11	74%	35%
	HISTORY	152	138	24	91%	16%
	HOME SC.	17	5	2	29%	12%
	PHILOSOPHY	9	7	3	78%	33%
	POL SCI	75	65	28	87%	37%
	PSYCHOLOGY	40	35	32	88%	80%
	SOCIOLOGY	1	1	1	100%	100%
	SOCIOLOGY	74	66	19	89%	26%
URDU	9	8	4	89%	44%	
B.Sc.	BOTANY	26	15	10	58%	38%
	CHEMISTRY	50	30	29	60%	58%
	MATHEMATICS	87	70	62	80%	71%
	PHYSICS	44	34	33	77%	75%
	ZOOLOGY	50	39	33	78%	66%
B.COM	COMMERCE	333	292	259	88%	78%
VOCATIONAL COURSES	BBA	50	43	43	86%	86%
	BCA	55	54	54	98%	98%
	OMSP	13	10	10	77%	77%
PROFESSIONAL COURSES	BEd.	100	99	99	99%	99%
PG(M.A.)	ECONOMICS	4	2	2	50%	50%
	ENGLISH	6	4	3	67%	50%
	HINDI	12	11	8	92%	67%
	HISTORY	12	12	12	100%	100%
	MUSIC	4	3	3	75%	75%
	PHILOSOPHY	2	2	2	100%	100%
	POL. SC.	8	6	6	75%	75%
	PSYCHOLOGY	15	13	13	87%	87%
	SOCIOLOGY	6	6	6		
	URDU	4	2	1	50%	25%
PG(M.Sc.)	BOTANY	0	0	0		
	CHEMISTRY	3	2	2	67%	67%
	HOME SC.	4	2	2	50%	50%
	MATHEMATICS	6	4	3	67%	50%
	PHYSICS	4	4	4	100%	100%
	ZOOLOGY	2	2	2	100%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC in our college is vigilant on improving the quality of teaching & research and makes recommendations to gear up the overall functioning of the college.
- They are also undertaking minor research projects for the overall development of the students.
- In order to cope with shortage of Permanent teachers, the IQAC solicits to procure services of Research Scholars/Alumni/ Retired teachers.
- Teachers are facilitated with good journals/books facilities in this college library which resulted in a good number of authorship and editorship.
- A number of Cultural & Literary, Art/Craft Competitions are held regularly. A number of students participate in the competitions & win trophies at institutional as well as State/ National level competitions.
- The Cultural and Literary competitions are organised to hone up their talents. The laurels won by them are being showcased in the chamber of the Principal to motivate the students.
- The IQAC is active in organising Guest- Lectures by Eminent Scholars.
- Under Faculty exchange program we invite Guest Lecturers from other colleges and the PG departments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	03
Faculty exchange programme	About 20 faculties were benefitted by the exchange of programmes of Paridhi, Mukti Niketan & Kalakendra.
Staff training conducted by the university	<i>(Computer Literacy training organised by University Department of Computer Applications(UDCA) & Book Keeping Training by the University Central Library)</i>
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08+05=13	00	00	11
Technical Staff	17	07	00	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Staff members of the college guide staff members for prepare project proposals and to write to various funding agencies.
- Students are encouraged to write scientific review articles & presenting the same.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	25	16	00
Non-Peer Review Journals	01	01	-
e-Journals	-	-	-
Conference proceedings	-	05	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. 05 Chapters in Edited Books 09
ii) Without ISBN No. 00

3.8 No. of University Departments receiving funds from

UGC-SAP 0 CAS 0 DST-FIST 0
DPE 0 DBT Scheme/funds 0

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	05
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year: **NIL**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events: University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	04	State level	02
National level	02	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	01
National level	01	International level	01

3.25 No. of Extension activities organized

University forum	-	College forum	03
NCC	4	NSS	08
		Any other	06

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- i. Awareness camps for cleanliness, Health & Hygiene.
- ii. Organized workshop on Food Processing entitled “A Solid Source of Self-employment”
- iii. Visited Excursion tour to food processing unit “Sudha Dairy, Bhagalpur, Sabour Agriculture College, Sabour, Silk Institute, Nathnagar, Bhagalpur.
- iv. Organized mega-workshop in the Department by Fevicol Company on 3D Suit designing, Umbrella Painting, Photo framing Ceramic Painting, Moulding crafts.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.9672 Hec.	Nil		
Class rooms	38	1 classroom		
Laboratories	17	01 MSc(BotanyZoology) Lab.	RUSA Scheme	
Seminar Halls	03	Nil		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others		01 Reading Hall 01 Wash Room/Toilet 01 Modular Kitchen	RUSA Scheme	

4.2 Computerization of administration and library

We have started digitalisation of our library & Administration Improved ICT Facilities with purchase of Computer Systems, Wifi digital ,Smart Board, Purchases of Computer systems and Printers for departments

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	61358		1500		62858	
Reference Books	500		575		1075	10 Lacks
e-Books			41			1.78Lacks
Journals	07		000			
e-Journals	NIL		NIL			
Digital Database	NIL		NIL			
CD & Video	NIL		NIL			
Others (specify)	NIL		NIL			

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	20+15+10+ 10=55	03	WiFi	20	20	02	06	Principal Chamber -02
Added	07	NIL						
Total	NIL	NIL						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance, etc.)

1. **INFLIBNET** Connection Service with Static IP Address for INFLIBNET(NLIST) Facility.
2. Internet Access through WiFi Campus to make access to E- books, MOOC, INFLIBNET(NLIST) Services and ePG Pathshala, etc.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5.2
ii) Campus Infrastructure and facilities	40.0
iii) Equipments	3.5
iv) Others	2.8
Total :	51.5

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i) Information through college website
- ii) Publication of Annual Academic brochure/prospectus
- iii) Publication/Circulation of College Magazine ‘Pratibha’
- iv) Circulation of different notices/information through register
- v) Print media is used for general information of academic and co-curricular activities
- vi) Selection of class-representative as communication channel
- vii) Surveillance of all above mentioned activities by different committees and finally by the principal of the institution.

5.2 Efforts made by the institution for tracking the progression

- a) The committee Heads apprise the authority about their goals and objectives and report the progress achieved.
- b) For academic progression Remedial Coaching is conducted.
- c) Feed-back from students help the authority to improve the performance of teachers/faculty and march forward.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4904	280	-	-

(b) No. of students outside the state

NONE

(c) No. of international students

	<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>0</td><td>0</td></tr></table>	No	%	0	0		<table border="1"><tr><th>No</th><th>%</th></tr><tr><td>5184</td><td>100</td></tr></table>	No	%	5184	100
No	%										
0	0										
No	%										
5184	100										
Men		Women									

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1807	340	262	2690		5099	1848	372	235	2729		5184

Demand ratio

Dropout % **10**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- (a) In-service coaching is arranged in the campus. The College arranges in-service coaching.
- (b) Guest-teachers are invited to guide the students for different competitive exams. Guidelines are provided by guest teachers as well as by the teachers for competitive exams.
- (c) The permanent teachers also guide the students for NET/SLET.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- (i) Pre-marital counselling
- (ii) Career Counselling
- (iii) Psychological counselling / Stress Management
- (iv) Guidance for skill development
- (v) The College has constituted several cells like career counselling, stress management skill development, etc. to counsel & guide the students.

No. of students benefited

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	75

5.8 Details of gender sensitization programmes

Workshops, Seminars, Symposium, Lectures, etc, are organised to sensitize the students about gender.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level
 Inter College

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	20	National level	06	International level	
Cultural: State/ University level	07	National level		International level	

5.10 Scholarships and Financial Support

Financial support from institution	Number of students	Amount
Financial support from government	1544	1,91,352
Financial support from other sources	1299	A/c Payment through RTGS/DBT
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level	2	National level		International level	-
Exhibition: State/ University level		National level	-	International level	-

5.12 No. of social initiatives undertaken by the students

04

5.13 Major grievances of students (if any) redressed:

- i) On the complaints of boarders as well as day-scholars, the washroom within the campus was provided with required sanitary and hygienic facilities.
- ii) The institution is constructed washrooms built on the 2nd floor to fulfil the need of the students under RUSA Scheme.
- iii) About hygiene & sanitization- There grievances of the students are taken care of.
- iv) About pending results and late exams- This doesn't fall under college jurisdiction,, but then grievances are forwarded to the Univ., and university has been trying best to regularise the session & the examination.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: The institution strains to mountain an open and interactive environment. All stakeholders are actively encourage to participate and voice their perspectives for effective decision making & policy formations. The college leadership maintains regular and active interaction with the stakeholders during the span of an academic session.

Mission: The institution wants to mould intellectually competent, morally upright, socially committed and spiritually inspired human beings, the service of the country by importing holistic and personalised education.

6.2 Does the Institution has a management Information System

The medium by which important messages are conveyed are website, notice board, News Papers, University notifications, mobile messages.
Online admission procedure for all courses are going to be introduced.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution has to follow the curriculum developed by the university.

6.3.2 Teaching and Learning

Lecture method, power point presentation, through interactive session and monthly tests.

6.3.3 Examination and Evaluation

Monthly class tests before final university Exam, classroom seminars, lectures are organised, Oral test to improve the communicative skill, Doubts are shared during class.

6.3.4 Research and Development

Research awareness are created specially among P.G students seminars and symposium. They are guided to appear in NET exam and for JRF preparations.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Computerisation of library
- Membership to INFLIBNET.
- Computer Literacy Program is being launched under the aegis of IIT, Mumbai, NME-ICT, HRD, Govt of India initiative.
- Broadband Internet Facility and Wi- Fi connectivity.
- Use of Smart Boards
- Use of E- Library

6.3.6 Human Resource Management

Stakeholders are encouraged to participate in social serviced through college N.S.S. They are need to participate in solving the issues of their fellow students.

6.3.7 Faculty and Staff recruitment

Done by TMBU on the approval of Govt. of Bihar.

6.3.8 Industry Interaction / Collaboration

Our Placement cell trying for campus placement drive and Resource Centre, NMICT, IIT Bombay.

6.3.9 Admission of Students

- (i) Strictly following the norms of students based on merit.
- (ii) From forthcoming session online admission procedure is going to be introduced by state government.

6.4 Welfare schemes for

Teaching	Cultural programmes , Felicitation of achievers in common staff meetings and on national festivals.
Non teaching	Festival Allowances, Uniform Remittance a Year
Students	Scholarship students, UGC & Bihar Govt. Freeships,

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal✓ (IQAC)	
	Yes/No	Agency	Yes/No	Authority
Academic	.		The IQAC team does internal audit every quarterly.	
Administrative			The Principal looks into the affairs of the administration.	

6.8 Does the University/ Autonomous College declare results within 30 days? (40-45 days)

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Computerisation of the Examination Dept. has taken place in T.M.B.U from where the results are declared are now being displaced on University web portal too. For timely publication of results the university has made computerised result by centralised evaluation.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University has not encouraged the Colleges when approached.

6.11 Activities and support from the Alumni Association

Alumni generated assets for scholarship.
Alumni proposes to organise placement drive in the campus.
Alumni meets are being arranged for asking support towards college and student development.

6.12 Activities and support from the Parent – Teacher Association

The college conducts annually parents teacher meeting for the development of all the departments and the students.

6.13 Development programmes for support staff

Residential facilities, Reservation in admission of wards, Financial support as waiving fees of their ward during major illness.
Remittances are also being paid to the staffs.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

- Rainwater harvesting in campus.
- Solar light are installed.
- Laboratory waste categorization and disposal, gardening restricted use of Poly Bags.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Smart classes are being introduced, educational tours, field survey, Provision of E-library use of power point presentation CBT (Computer based tutorials) are being used to teach. Class test and seminar are also being conducted in the classroom on regular basis.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Plan of action decided in the meetings of HODs and ATR implemented properly as per Academic calendar and university direct tips.
- A number of co-curricular/extra-curricular activities like debate, seminars, & workshop organised.
- Digitalization of existing library, INFLIBNET Connection Services is in use.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The two best practices are:

- ii. Implementation of academic calendar
- iii.** Holistic education.
- iv. P.T. Meeting: A discussion on improvements of existing system among Stakeholders.
- v. NSS: Special Camp, as Extension Activity, 18.12.2017-24.12.2017
- vi. Alumni Meet, 21.12.2017
- vii. Human Chain (Against Dowry System and Child Marriage) 21.01.2018
- viii. Student Union Election, 20.03.2018
- ix. Health Awareness Program by NSS, 05.04.2018
- x. Implemented PFMS for RUSA Scheme
- xi. AISHE Data uploaded for 2017-18
- xii. Submitted Institutional Development Plan(IDP) to SHEC, HRD, Govt. of Bihar, Patna
- xiii. Furnished Front Area of College with Gardening and Seating arrangement for visitors.
- xiv. Registered for Swachh Bharat Summer Internship Programme on 15th May, 2018.
- xv. Plantation on World Environment Day, June, 2018.
- xvi.** On the eve 4th International Day of Yoga June 21, 2018, SM College has organized a Yoga practice session of duration 1hr at 6:30 A.M. in the College Hostel Campus ground under the supervision of Expert Yoga trainer (Art of Living). This best practice was attended by enthusiastic Students , Staffs and Faculty members.

7.4 Contribution to environmental awareness / protection

- i. Tree plantation & workshop on pollution.
- ii. Poster making, slogan writing competition related to environment.
- iii. A Biodegradable dustbin has been constructed to recycle natural waste materials.
- iv. Water harvesting unit is being installed.
- v. Organized Quiz, Debate, Wildlife Tours, Field Works programmes to promote Environmental Awareness.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis).

The faculty members are well experienced and knowledgeable. The P.G teaching is an added too burden of the teachers. With the ever increasing number of student the no of teachers are decreasing as they are retiring which is a big threat to the institution. Teacher student ratio is declining as no recruitment has been done recently. However our Alumni/guest teachers are performing valuable services.

8. Plans of institution for next year

- i. Furnishing newly constructed Examination Building and make it operational by shifting Examinations from Main building to Examination Bhawan.**
- ii. Completion of RUSA Scheme of First Phase.**
- iii. Implementation of PFMS for UGC/RUSA Schemes**
- iv. Alumni Meet,**
- v. Implementation Perspective Plan 2020 after approval from SHEC, HRD, Govt. of Bihar, Patna**
- vi. Conduction of Forthcoming Student Union Election,**
- vii. To Organize P.T. Meeting: A discussion on improvements of existing system among Stakeholders, 2019**
- viii. To Upload AISHE Data uploaded for 2018-19**
- ix. Implementation of Institutional Development Plan(IDP) after approval from SHEC, HRD, Govt. of Bihar, Patna**
- x. Preparedness for 3rd Cycle of NAAC, accreditation of our College.**

Name: *Prof.(Mrs. Mala Sinha)*

Name : *Prof.(Dr.) Archana*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
