



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	SUNDERWATI MAHILA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Archana
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06412401231
Mobile no.	9973847709
Registered Email	smcollegebgp@yahoo.co.in
Alternate Email	iqac.smcollegebgp@gmail.com
Address	Chhoti Khna jarpur ,Bhagalpur ,Bihar-812001
City/Town	Bhagalpur
State/UT	Bihar
Pincode	812001

<b>2. Institutional Status</b>					
Affiliated / Constituent		Constituent			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mrs. Mala Sinha			
Phone no/Alternate Phone no.		06412401231			
Mobile no.		9470071652			
Registered Email		iqac.smcollegebpg@gmail.com			
Alternate Email		smcollegebpg@yahoo.co.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://smcollege.ac.in">https://smcollege.ac.in</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://smcollege.ac.in">https://smcollege.ac.in</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.67	2004	03-May-2004	03-May-2009
2	B+	2.67	2016	16-Dec-2016	16-Dec-2021
<b>6. Date of Establishment of IQAC</b>			02-Apr-2009		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Regular meeting of IQAC		31-Aug-2019		15	

	1	
Timely submission of AQAR to NAAC	27-Feb-2020 2	14
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Library SM College, Bhagalpur	Library upgradation	BSHEC	2020 1	200000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Installation of TV in GF Hall from SWAYAM SWAYAMPURABHA. • Collaboration with IITMumbai for promotion of Skill Development among students (25,000/) • Subscription of INFLIBNET has to be renewed. • Pending Utilization of RUSA to be submitted. • Spread of NDL (National Digital Library) for students. • Extension of One Floor of Library.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
The IQAC committee decided for taking initiatives towards Implementation of	Digital Initiatives like (SWAYAM, SWAYAMPURABHA)were successfully

Digital Initiatives (SWAYAM, SWAYAMPURABHA), renewing Subscription of INFLIBNET, completing pending Utilization of RUSA , ensuring submission of Utilization of UGC. Initiatives to be taken for signing MoU with different institutions. Steps would also be taken for augmentation of infrastructure facilities. Initiatives for Best practices to be taken. A common and specific format may be designed to collect the feedback from different stakeholders associated with this institution To examine the number of Ph.D. holders and timely submission of AQAR.	impleted.. Subscription of INFLIBNET was renewed. Pending Utilization of RUSA was submitted. Pending Utilization of UGC was not submitted. Extension of One Floor of Library. Initiatives for Best practices like Jal jeevan Hariyali and Matri bhasa diwas was celebrated. A common and specific format was designed to collect the feedback from different stakeholders associated with this institution.IQAC also examined the number of Ph.D. holders.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Principal & NACC Committee	11-Jan-2023

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

02-Feb-2020

17. Does the Institution have Management Information System ?

No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SunderwatiMahila College is situated at Bhagalpur in Bihar state of India. This College was established in 1949 and accredited by UGC NAAC. This college is also a constituent unit under the University of Tilka Manjhi Bhagalpur University, Bhagalpur Bihar. S. M College, Bhagalpur a foremost institution is famous for quality education and unblemished conduct of examination and good results. Over seven thousand student study in different faculties of Arts, Science, Commerce. This Institution offers 22 courses across 7 streams namely

Arts, performing Arts, Science, Commerce and Banking, IT Management Vocational and Approx six(06)degrees like BA, B.Sc, B.Com, BBA and BCA. S.M College is a premier institution for providing higher education. Students can choose a PG Arts, Science course in S.M college based on their UG specialization. The Institution provides a well constructed Routine/Schedule time table for each year/semester for both UG and PG classes. Various classroom teaching methods based on needs of Pandemic are regularly used for the effective delivery of the curriculum such as: a. Online teaching through different web portals were initiated. (Zoom, Google Meet, Skype etc.,) b. Study materials were also provided through Pdf & ppt. c. Chalk and blackboard method d. use of scientific models and charts for effective lecture delivery e. distribution of class notes by teachers. d. group discussion among the student during the class f. paper presentation by the student g. proper and adequate instrument facilities are given to the students for their practical classes h. need-based fieldwork survey program and educational excursion carried by the departments i. project work and dissertation are conducted for fulfilment of their syllabus j. seminar, special lectures workshop are also arranged regularly for providing update knowledge and information to students Regular class tests, midterm examination, mid semester examination & regular assignment and viva voce are conducted for the improvement of students. Departments maintain detailed record of the classes and their departmental activities. College administration also keeps vigilant eye on the records of departmental proceedings and the need of students and is always ready to resolve the problem.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	0	Nil	Nil	0	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	11/08/2014
MA	NA	12/06/2018
MSc	NA	12/06/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SWAYAM	20/08/2019	66

SWAYAMPBABHA	13/09/2019	12
Software Training Spoken tutorial project	21/10/2019	162
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Local visit for PATHOLAB Postgraduate students of Home Science	6
BA	Local Hospital Visit for survey by Department of Home Science	6
BA	Visit of BCA Department to Robotics Lab MIET, Meerut (UP) as part of Educational trip.	23
BA	Visit of BBA Department to Robotics Lab MIET, Meerut (UP) as part of Educational trip.	40
BA	Visit of OMS Department to Robotics Lab MIET, Meerut (UP) as part of Educational trip.	15
BA	Visit of Psychology Department to Local Cultural Heritage of Mandar Hill.	33
BA	Visit of BBA Department to Heritage site of Red Fort, Delhi.	40
BA	Visit of BCA Department to Heritage site of Red Fort, Delhi.	23
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
For the constant growth of the institution and students progress we have an

effective feedback mechanism that collects analysis and important suggestion from the students to make academic, infrastructural and policy improvements in the college - The feedback is collected from the students in the standard format. This feedback is analyzed to develop the roadmap for the academic year ahead and align the interest of various stakeholders with institutional interests. The College maintains an IQAC as a quality enhancement measure. IQAC collects the feedback physically from stakeholders viz .Students parents and Teachers on Curriculum. Students feedback is filled by both U.G and P.G students. Feedback is received on varied aspects of the college including locations, offices, computer labs, library, administration and academics. Feedback is also collected from parents during parent-teacher meetings that are organised by the college on half yearly basis. Suggestions and Comments given by the parent are also taken into account for the future development of the college. The respective committee and departments discuss the different areas where development has reorganized The proposals given by the different departments and committees are discussed in the senior body meetings of the peripherals for their activities for further development. The upgradation and the strength of the college is also taken into consideration.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1897	87	80	80	70

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
70	55	65	7	7	7
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute is running a counseling cell in which faculties of the department of Psychology are actively involved in helping students to manage their personal as well as college life. Counseling cell is also imparting soft skills as well as behavioral skills based programs and training classes to develop abilities to deal with the life. The college has also provision for Grievance Readdressal cell and mechanism where students can lodge their grievances

freely and confidentially, and members of the cell make every efforts to resolve the issues of the students. The Institution also organizes lectures, motivational classes, career information and placements so that students can advance their skills and abilities as well as knowledge about various fields. All these activities of the institutions are well coordinated with various units/committees of the college, such as debate committee, cultural committee etc. The College is also providing support to the students using advanced technological facilities such as language lab, e-library, short-term courses to support their upcoming needs related to career development. Teachers actively participate in students-teachers as well as teachers-parent meeting to address the issues students are facing

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6563	80	1 : 82

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	70	10	20	50

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Nill	1	17/04/2020	16/07/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Sent up Exam are being conducted to monitor the presence and learning outcome of the students accordingly students are advised to be more regular in classes and revision classes are provided for weaker students. Students are also encouraged to teach fellow students the topics during which other students were unable to understand. There is already ongoing CBCS system in M.A/M.Sc for evaluation in which students are assessed at frequent intervals using class test, internal test, assignment, as well as presentation on specific topics. Students assessed in class test where they are given test after completion of each unit of syllabus and they are informed about their performance in the test and the areas where they could improve. During presentation, students are given topics related to their syllabus and they present themselves on that topic in presence of teachers of the department. The Institution has also provisions for project based evaluation system where they asked to prepare projects on specific issues of the society as well as subject and that projects were evaluated by the team of expert teachers.



2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College is strictly adhered to the academic calendar, examination calendar as well as cultural sports calendar prepared by the University. Sessions of under graduate courses are little late due to COVID whereas sessions of post graduate is about to streamlined. College make sure to distribute such calendar to every students at the time of admission as well as every staff of the college. In such calendar, college also make provisions for detailed and date wise list of activities of NSS, NCC, parents-teachers meeting etc.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.smcollege.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	809	569	70
Nill	BSc	Nill	239	204	85
Nill	BCom	Nill	235	224	95
Nill	BBA	Nill	26	26	100
Nill	BCA	Nill	66	66	100
Nill	BEd	Nill	197	196	99
Nill	MA	Nill	69	46	67
Nill	MSc	Nill	11	6	55

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://smcollege.ac.in/page/sssss>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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0	0	
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	Nil
National	Mathematics	1	Nil
National	Psychology	2	Nil
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	11
History	3
Zoology	5
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
DNA and RNA binding studies on a novel br	Dr.Pritha Basu	Journal of Coordination Chemistry	2019	Nil	Nil	Nil

omo-bridged dimeric copper (II) complex stablized from a Schiff base ligand						
Simikov Five Body Problem forming Square configuration under perturbation of Photogravitation: An Elliptic Case	Dr. Rafiqul Hassan	International Journal of Technical Innovation in Modern Engineering Science	2019	Nill	Nill	Nill

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
DNA and RNA binding studies on a novel bromo-bridged dimeric copper (II) complex stablized from a Schiff base ligand	Dr.Pritha Basu	Journal of Coordination Chemistry	2019	Nill	Nill	S.M College, Bhagalpur

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	19	Nill	Nill

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	5865835

### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Others	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar halls with ICT facilities	Newly Added
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	Nil	2023

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	62819	Nil	Nil	Nil	62819	0
Reference Books	1075	Nil	Nil	Nil	1075	Nil
e-Books	29	Nil	Nil	Nil	29	Nil
Journals	7	Nil	Nil	Nil	7	Nil
<a href="#">View File</a>						

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	Nil	Nil
<a href="#">View File</a>			

## 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	62	3	3	20	20	2	6	10	2
Added	0	0	0	0	0	0	0	0	0
Total	62	3	3	20	20	2	6	10	2

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4500000	4026422	2000000	1839413

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Construction, maintenance, repairing of academic buildings library classrooms electrical appliances and other physical infrastructure of S.M College Bhagalpur are done by the University Govt. Of Bihar principal S.M College Bhagalpur invited the construction, maintenance and repairing related requirements as and when required to the respective University Engineer, government of Bihar. 2. The college receives grant from higher education department government of Bihar, for the the solution of different issues which include chemicals and sports item, books and general equipment and contingencies. Under Non-plan maintenance and security of infrastructure is also done such as telephone services, security infrastructure is also done such as telephone services, security guard office expenses, travelling allowances, CCTV surveillances etc. 3. While Processing an equipment from any fund, it is always ensured that installation charges and maintenance charges with involuntary period are provided by the company which delivers the equipment. 4. Portion of fund received under RUSA scheme is utilised for up-gradation and repairing of the existing laboratories and other existing infrastructure.

<https://www.smcollege.ac.in/>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Nil	Nil	Nil

from institution			
Financial Support from Other Sources			
a) National	NSP 2.0	400	1000000
b)International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Program on Inter personnel relation,	06/01/2020	30	Department of Psychology
Program on Skill Development	16/03/2020	40	Department of Psychology
Program on Will Power Enhancement	14/05/2020	45	Department of Psychology
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	189	ALL SUBJECTS	ALL SUBJECTS	Nil	Nil
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross Country Race	Inter college	6
Kabbadi Event	Inter college	4
Badminton	Inter college	4
Volleyball	Inter college	12
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Cross Country Race	National	1	Nil	Nil	Nil
Nil	Kabbadi Event	National	1	Nil	Nil	Nil
Nil	Badminton	National	1	Nil	Nil	Nil
Nil	Volleyball	National	1	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the college is an elected body and always shares hands with faculty members and college administration to ensure the development of the college. The cultural council with the help of the student council organizes different cultural programs to observe important days such as college Foundation Day, Inter college cultural competition, Republic Day, Swami Vivekanand Jayanti, Rabindra Jayanti, Independence Day, N.C.C Day, N.S.S Day, Tarang Competition, etc in the College campus. The fifty years old history and achievements of the college was highlighted through posters, banners surveys through N.S.S rally by students, faculty members and the staff of the college. Every year student council organises an annual college exhibition in the college campus, which also involves an interdepartmental competition and prize distribution, through proper judgment by invited eminent persons of the locality. The college exhibition highlights different social, academic, and cultural subjects and issues through charts, models, and excellent



representations of crafts work by the students. It gives wide participation from the locality as well.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

21000

5.4.4 – Meetings/activities organized by Alumni Association :

1 alumni meeting was organized during the year. Meetings of alumni association was organized and general suggestions for improvement of the college were given. Discussions about increasing alumni contributions were also raised.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is committed to decentralisation of academic and administrative activities. The decentralisation process at administrative level is executed by forming different committees for different set of activities. For example the college has cultural committee, library committee, grievance cell, counselling unit, discipline committee, cleaning committee, purchase committee, development committee, academic committee, examination committee, anti ragging cell and to top it all we have a fully functional IQAC committee. All these committees have members from teaching, non teaching staff members and also student representatives, as and when necessary. These committee have regular meetings with the principal and suggest ways to enhance the quality of overall structure and running of college. Thus our college ensures the participative management in college. Our college also ensures participative management through student election process. Though, conduction of Student election is the responsibility of University which could not be conducted. So our college took initiatives for electing student representatives and class representatives were elected from each class. These representatives echo their probems to the head of departments who raise their issue in meeting of head of departments. These representatives are given task for enrolling students in different schemes of the college. IQAC committee also has provision of including student representative.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	CBCS system is introduced in Post Graduate courses.
Teaching and Learning	Wide access to internet facility to inculcate online learning and access to

	e-resources E-book, e-journal facility for carrying out project works through e-library Learning through Field work, Industrial visit, training of Professional Courses Enhancement of learning skills of the Students through participation in different seminars
Examination and Evaluation	College has completed traditional written examination with project work, assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.
Research and Development	Motivates faculty members for research publication in peer reviewed journals with high impact factor. Encourages them to present papers in International/National/State level seminar workshop and to act as resource persons. Exhibit the publication of research work of the faculty member in the college library to inspire further research. Motivates the faculty members and the student to organise various seminar workshop at Institutional/State /National/International levels. Encouraging faculties to act as M.Phil/Ph.D supervisor
Library, ICT and Physical Infrastructure / Instrumentation	Provision for wi-fi facility in both campuses for use of the e-learning resources. Provision of more model class rooms and auditoriums under college fund and other external funds. Procurement of more equipment, teaching aids and books under CPE fund. Setting up of the Lightening Arrester system to save the high end instruments from lightening
Human Resource Management	Motivating and facilitating the faculty members to participate in Refresher Orientation courses. E-library awareness Professional regular classes for students. Self-appraisal of the teachers through maintenance of Academic Diary. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee. Appointment of a doctor, who visits the college once in a week, for facilitating health check-up of the teaching and non-teaching staff.
Industry Interaction / Collaboration	Visit to local NGO's
Admission of Students	Online Admission Online admission is made strictly on the basis of merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Implementation of e-governance is envisaged by making admissions through online portals. initial discussion have been started.
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all stakeholders. Setting up virtual learning system through Skype from distant corners of the world Implementation of college Mobile apps.
Administration	Notice display system for students and other stakeholders. Regular exercises of PFMS portal to upload expenditure related to Govt. Fund
Student Admission and Support	Online entrance Examination in B.Ed. Implemented online CBCS semester information system for PG Courses.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
84th Orientation Program	1	29/11/2019	19/12/2019	21
84th Orientation	1	29/11/2019	19/12/2019	21

Program

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	22	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NSP 2.0, 02 SC ST HOSTEL RUNNING WITH FULL CAPACITY UNDER SUPERVISION OF DEPARTMENT OF SOCIAL WELFARE, GOVT OF BIHAR

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute conducts financial audits by Registered Chartered Accountants every financial year. The Internal auditors are arranged by the college who check thoroughly and audit the expenditures of the institute. This college has a separate Income and Expenditure Bursar. We also have a purchase committee at the college level and a development committee at the university level for smooth and fair procurement of products needed for college. The College also have registered itself at GeM Portal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

[View File](#)

6.4.3 – Total corpus fund generated

26630447

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	By TMBU	Yes	By IQAC
Administrative	Yes	By TMBU	Yes	By IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

An Active Parents Teacher Association function in the institution conceptual Body Meeting with the principal are organised every three months. Major Activities- Parents teacher Association has been supporting the Institution generously in strengthening both academic and physical infrastructure since many years. Some of the significant institutions during the year are-  
1. Teachers have been able to communicate with parents about marriages and other

prejudices related to the drop-out of the students it has regulated in small increase in overall percentage of girls student in the college. 2.Faculty members maintain attendance record of student. If a student slows poor attendance, then parents are informed about the same by faculty members and the principal subsequently arranges the meeting with faculty and parents. In almost all cases, parents provide essential support and case to ensure proper attendance of their ward. 3.Joined effort of parents and faculty members has ensured good representation of girl students in field based subjects such as botany, zoology, which require field training of different parts of India.

#### 6.5.3 – Development programmes for support staff (at least three)

1.TwentyOne (21) support staff of the college was trained with elementary and advanced Tally utilizing CPE fund for increasing their computer proficiency. 2.Computer Training of the office staff so that they are able to handle the online admission and registration of students. The support staff of the Accounts department was trained by the college to be proficient with E-Pradan and HRMS systems of West Bengal and PFMS of the Government of India.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

The conception of Initiating Post Graduate in Commerce Subject. More Regular Teaching and Non-teaching Staff were inducted. Young Faculty members were included in new IQAC Committee.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Winter special camp	03/10/2020	17/01/2020	23/01/2020	70
<a href="#">View File</a>					

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

This institution has facilities for alternate sources of energy and energy conservation. Solar Panels have been installed. Biogas plant, use of LED bulbs and other power efficient equipment. Water conservation facilities available like Rain- water harvesting, waste water management like waste water recycling, maintenance of water bodies and distribution system in campus. 1. The

institution has facilities for alternate sources of energy and energy conservation, solar energy, biogas plant. Use of LED Bulbs/ power efficient equipment. 2. Vinyl stickers in main college campus for promoting awareness against wastage of water and electricity. 3. Blue and Green dustbins have been kept at different places inside the college campus. 4. Water Harvesting system has been constructed to conserve the rain water. 5. Green Drive- Planting of trees and plants inside the college campus by NCC and NSS wings. 6. Plants are gifted to the guests to promote environmental awareness.

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Nil	Nil

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>							

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	A biography of Vivekanand was distributed among students in order to inspire and motivate them to follow the righteous path.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planting of plants and trees (both perennial and seasonal) inside the college premises and use of organic manures and fertilizers in the college garden. 2. Vinyl stickers in main college campus for promoting awareness against wastage of water, electricity and to stop the use of single use plastics. 3. A number of dustbins (Blue Green) have been kept at different places inside the college campus to keep it clean and made the premises free from garbage. 4. Water harvesting system has been constructed to conserve the rainwater. 5. Time to time Lectures and Seminars on "Environmental Awareness" are conducted by NSS and NCC units of college to promote environmental awareness among students.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Student Feedback: Students are asked to fill the "Students Feedback Form" in order to obtain students views regarding the teaching learning methods approach, teaching atmosphere and their grievances related to other students support facilities like library sports, internet availability, drinking water, toilets washroom etc., There is a committee student's Grievances Redressal Cell to redress the grievances to the students. The main aim of the committee is to make the academic atmosphere of the college students friendly. Students suggestion to improve the overall Teaching Learning process and students support services and necessary actions are taken by the college in the light of those suggestion. 2. Parents Teacher Meeting: There is a provision of Parent Teacher meeting for student of every session of various departments on yearly basis. Teachers parents and students get an yearly basis to make a face to face contact and to share personal views. This meeting helps the teacher to know their student better by gaining information about their socio-economic cultural background parents also get the opportunity to know the whereabouts of their daughters. We know that adolescence age is a very critical age and there is a high probability of diversion of students from the mainstream of education to other socially unwanted and unhealthy paths. This practice of parents teacher meeting helps the students adhering to the main stream of educations and stop them to divert to other socially unwanted and unhealthy path like stealing, lying, including in criminal activities. etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://smcollege.ac.in/page/NAAC>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: The institution strains to mountain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making policy formations. The college leadership maintains regular and active interaction with the stakeholders during the span of an academic session. Mission: The institution wants to mould intellectually competent, morally upright, socially committed and spiritually inspired human beings, the service of the country by importing holistic and personalised education.

Provide the weblink of the institution

<https://smcollege.ac.in/page/NAAC>

### 8.Future Plans of Actions for Next Academic Year

Upgradation of existing laboratories and purchase of equipment to promote students activities and research activities of the teachers. This plan has been initiated at the beginning of the session 2018-19 and some equipment have already been purchased. Office automation to ensure an updated date management system in the college. Office automation has been planned to include an online achievement of students, faculty, and staff database with necessary details. Information related to financial assistance such as scholarships, and fellowships is also to be digitally recorded. Complete digitization of the college library is also planned. Organization of workshops and seminars by IQAC to promote quality improvement strategies in teaching, learning, research, academies atmosphere, and co-curricular activities. Planning to promote the various modes of E-learning by organizing awareness programs regarding E-portal like SWAYAM among students and faculty members. Maintaining an updated database of research articles, books, book chapters, proceedings and seminar abstracts published by students and

faculty members. An online feedback system is planned to be introduced in the academic session 2020-2021, the results of which will be analyzed by the IQAC. The college also aims to sincerely address the issues highlighted in the feedback form. Planning to contact different organizations to conduct various skill-development programs for the students to make them economically empowered. Planning to organize various programmes in local communities by the students and the faculty members, to make them aware of the value of education, cleanliness, and personal hygiene. Promoting students to conduct their projects and research activities on the diverse flora and fauna found in the college campus and also in Bhagalpur city to reap the locational advantages of the colleges. Encouraging the faculty members to complete their doctoral degrees, orientation, and refresher courses and to continue their research activities through quality publications and research projects. Promoting activities such as Yoga, physical exercise, meditation, etc related to the development of mental and physical fitness of the students, faculty, and staff members. Promoting harmony and cooperation among faculty members and ensuring overall college development by a well-organized "staff club". Planning to organize "visits in the nearby places" by the students in order to sensitize them towards their social responsibility. To ensure exposure of students to the lifestyle of people hailing from the diverse socio-economic-cultural backgrounds and to overcome the cultural background and to overcome the self-centric attitude of students hailing especially from nuclear families.